



**2. PROGRAMME APPLIED FOR**

申請課程

Programme Title 課程名稱	Code 編號	Specialty 專科	Year Applied 申請入讀年級
PgD in Specialty Nursing 專科護理學深造文憑	5 3 0 7 9	<input type="checkbox"/> 社區衛生護理 <input type="checkbox"/> 康復護理 <input type="checkbox"/> 精神衛生護理	1

**3. ACADEMIC QUALIFICATIONS 學歷資格**

Copy of certificates should be attached 請附上學歷複印本

List in reverse chronological order 由最近學歷列寫

Institution Name 院校名稱	Level of Award (e.g. BSc, etc) 學銜程度 (例如學士等)	Award Classification (e.g second honors) 學銜等級 (例如二級榮譽)	Major 主修專業	Month & Year of Award 畢業年/月

**4. FULL-TIME AND RELEVANT PART-TIME WORKING EXPERIENCE**

全職及有關的兼職工作經驗

If you are in full-time employment at the time of application, please enter "Y"  
申請時若有全職工作，請填 "Y"

Total number of years and months of full-time employment  
全職工作時間總數:

Year 年數		Month 月數	

List in reverse chronological order 由現職開始列寫

Month/Year 月/年		Full-time / Part-time 全職/兼職	Name of Organization 機構名稱	Post 職位	Scope of Duties 工作範圍
From 由	To 至				

**5. REFEREE (EMPLOYER)** (can choose both)  
**推薦人(僱主)** (可選擇兩項)

Supported by employer (document attached)

推薦入學(請附上推薦證明)

Sponsored by employer (amount)

由僱主贊助學費

Name of Organization

機構名稱

Name of Employer

僱主姓名

Post

職銜

Employer's Signature

僱主簽名

Company Chop (單位/機構蓋章)

**6. DECLARATION**  
**聲明**

I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will lead to disqualification of my application for admission to and resultant registration with The Hong Kong Polytechnic University (PolyU).

I confirm that I have read and understood the "Personal Information Collection Statement (PICS)" of PolyU mentioned in the Appendix I.

本人謹此聲明，此表格內所填報各事項，均屬真實無訛，如有任何虛報，則本人的申請及註冊資格均會被取消。

本人謹此確實，本人已閱讀及明白列於附錄 I 之有關香港理工大學的《收集個人資料聲明》。

Applicant's Signature

申請人簽名

Date 日期

Remarks:

Applicant should pay a non-refundable HK\$450 application fee.

Applicant fee should be paid by bank draft made payable to "The Hong Kong Polytechnic University". **Please confirm with the bank that the bank draft should be payable at any branches of banks in the Hong Kong Special Administrative Region.**

註：

申請人須向香港理工大學繳納報名費港元肆佰伍拾圓正(HK\$450)，報名費概不退回。報名費需以匯票繳付，抬頭請註明「香港理工大學」。請與銀行確定所發出的匯票能在香港兌現。

## **Personal Information Collection Statement (PICS)**

This is a personal information collection statement under the Personal Data (Privacy) Ordinance (“the Ordinance”).

### 1. Purpose of Collection

The personal data provided by you to The Hong Kong Polytechnic University (“PolyU”) during application for admission, (if admitted as students) during programme registration, throughout your studies and upon leaving PolyU will be used by PolyU for the following purposes:

#### During application for admission

- As basis for selection for admission;
- Managing your application account and processing your application with PolyU;
- Identifying possible multiple applications and obtaining records of your existing and previous studies and activities at PolyU and other institutions;
- Verifying your identity, qualifications and academic records;
- Conducting statistical analysis, research, surveys, quality assurance and review;
- Facilitating communications between you and PolyU;
- Other purposes directly relating to any of the above.

Upon your admission as a student of PolyU, your personal data provided during application will become part of your official student records. In case your application is not accepted, your personal data provided during application will be disposed of according to the prevailing policy of PolyU.

#### During study and upon leaving PolyU

- Processing your application for activities, services and facilities provided by units and departments of PolyU or organizations associated with PolyU;
- Processing the application and arrangement for study-related activities including but not limited to student visa, student exchange programmes, study tours, placement, internship, Service Learning & Work Integrated Education, training and scholarships, etc.
- Managing alumni affairs;
- Verifying student/graduate status, qualifications and academic records;
- Compiling the Graduates List for Congregation’s use and disclosing information about your awards and achievements;
- Conducting statistical analysis, research, surveys, quality assurance and review;
- Facilitating communications between you and PolyU;
- Other purposes directly relating to any of the above.

In case of application for admission to a programme jointly offered or collaborated by PolyU and its partner institution(s), your personal data will be transferred to the partner institution(s) for the above purposes.

2. You are required to provide your personal data, other than those items indicated as optional. In the absence of your personal data, we may not be able to process your application for admission, provide you with the requested activities, services or facilities or maintain contact with you.

### 3. Disclosure and Transfer of Personal Data

PolyU will keep your personal data confidential and only authorized staff members of PolyU will have access to and handle your personal data. PolyU may disclose or transfer your personal data to the following parties within or outside Hong Kong solely for the purposes set out in paragraph 1 above.

- PolyU's student organizations and alumni organizations;
- Agencies, service providers, and contractors engaged in activities on behalf of PolyU;
- Other education institutions and government authorities in Hong Kong or other places for verification of qualifications you obtained from PolyU.

PolyU may disclose your personal data when authorized or required by law and in response to requests from law enforcement agencies, government departments or regulatory authorities.

### 4. Access and Correction of Personal Data

You have the right to request for access and correction of your personal data held by PolyU. A fee may be imposed by PolyU for processing your data access request.

During application for admission and your studies, correction of personal data can be performed via the relevant online platforms (i.e. eAdmission for applicants and eStudent for students). Any data access and correction request according to the Ordinance should be made by completing the **Personal Data (Privacy) Ordinance Data Access Request Form** and sending it to the Academic Secretariat at [asdept@polyu.edu.hk](mailto:asdept@polyu.edu.hk).

After graduation, correction of personal information can be done on "Contact Update" at <https://www.polyu.edu.hk/alumni>. Any data access and correction request according to the Ordinance should be made by completing the **Personal Data (Privacy) Ordinance Data Access Request Form** and sending it to the Alumni Affairs and Development Office at [alumni@polyu.edu.hk](mailto:alumni@polyu.edu.hk).

### 5. Privacy Policy Statement

You may click [here](#) for the Privacy Policy Statement of PolyU.

第八屆專科護理學深造文憑課程(課程編號53079)  
香港理工大學主辦、澳門理工學院及澳門特別行政區政府衛生局協辦

報名者聲明書

本人(姓名)\_\_\_\_\_，持澳門居民身份證第\_\_\_\_\_號，謹聲明以往沒有修讀由香港理工大學、澳門理工學院及澳門特別行政區政府衛生局協辦的專科護理學深造文憑課程，並擬申請報讀於2020年9月開學之「第八屆專科護理學深造文憑課程」的以下專業(以“✓”表示)：

- 社區衛生護理       康復護理       精神衛生護理

有關全職臨床護理工作經驗(請適當的“□”以“✓”表示)

- 本人明白必須提供在不同臨床單位的全職護理工作經驗的資料以便甄選，並已提供由所有任職機構發出的完整資料。
- 本人明白必須提供在不同臨床單位的全職護理工作經驗的資料以便甄選，但因本人現在未能取得所有任職機構發出證明，並承諾於2020年6月26日(星期五)或之前補交。現列出本人過去全職護理工作經驗如下：

(如下表欄位不夠，請以白紙按相同格式填寫。)

任職機構	臨床單位	日期	時期
		年 月 至 年 月	年 月
		年 月 至 年 月	年 月
		年 月 至 年 月	年 月
		年 月 至 年 月	年 月
		年 月 至 年 月	年 月
		總共	年 月

本人聲明以上資料完全屬實，否則相關單位有權取消報名資格。

簽名：\_\_\_\_\_

日期：\_\_\_\_\_ / \_\_\_\_\_ /2020