



Practical English Writing (Advanced)

The aim of the Practical English Writing (Advanced) course is to increase students' ability to produce accurate and appropriate written communication in English. It is for all those who need to achieve a high standard of accuracy in their written English, either as part of their job or studies. It is therefore of benefit both to those who work for foreign companies or those who do business with companies overseas, as well as those who need to write in English as part of their school or university studies. Participants are offered a variety of writing exercises structured around realistic situations. Students are taught the importance of having a clear understanding of the subject matter, a thorough awareness of the effect the text might have on the intended audience, and a concrete knowledge of different forms of business and academic writing. Course participants engage in editing and revising their own work, as well as evaluating model texts provided by the course tutor. Participants also receive input about modern writing style and tone, and a grammar refresher in those areas where mistakes are most commonly made.

Each lesson of this course will deal with a different area of modern written communication, such as letters requesting information; letters of apology, how to make mild or strong complaints, electronic mail, discursive essays, summarising factual information, etc.

The course is taught entirely through the medium of English, and therefore provide a rich language learning environment for the participant. Although the course is designed for those with a good intermediate level of English, more advanced users of English who wish to improve their written communication will also find a lot to interest them.

Course Duration: 30 hours. Lessons will take place twice a week, starting at 7pm, with each class lasting for 2 hours 10 minutes.

This class is open both to strong intermediate students and above (as measured by the Bell Placement Test), and to those who have successfully completed the Practical English Writing (Essential) course.

Your Trainer: Your trainer for this course will be a highly experienced native speaker of English. Throughout the course, you will receive feedback on your strengths and weaknesses, and guidance as to the correct use of each and every new piece of language learnt on the course.