



澳門本地銀行直接轉帳授權書

Local (Macao) Bank Transfer Authorization Form

本人授權澳門理工大學財務處根據下列資料及條款代辦銀行轉帳。

I hereby authorize MPU Finance Office to make local bank transfer subject to the following conditions and information.

請填上“x”表示

Please indicate with “x”

申請人資料 Applicant's Information	1. 申請人姓名 Name of applicant		<input type="checkbox"/> 首次申請 First Application	<input type="checkbox"/> 更新資料 Renewal
	2. 學生編號(如適用) Student No. (If any)		3. 所屬學院/部門(如適用) Name of Faculty/Department (If any)	
	4. 聯絡電話/電郵 Phone No./E-mail Address			
	5. 支付類別： Nature of Payment			
	<input type="checkbox"/> 教學服務提供人員 Academic Service Provider			
<input type="checkbox"/> 學生校內培訓 Student Service Training Scheme				
<input type="checkbox"/> 研究生強化計劃 Postgraduate Intensive Program				
<input type="checkbox"/> 其他(請註明) Others (Please specify)				
收款人銀行資料 Beneficiary's Bank Information	6. 銀行名稱 Name of Bank			
	7. 帳戶姓名 Name of Bank Account Holder		中文(如適用)	
			English (If any)	
8. 銀行帳號 Bank Account No.			9. 戶口幣別 Currency of Bank Account	

條款 Conditions :

- 申請人提交表格時必須連同銀行存摺內頁戶主資料部分之影印本。若未能提供，本校將按申請人提供的上述資料進行支付，如因資料不正確或不足而引致的任何問題、損失及費用，一概由申請人負責。
- 以上之直接轉帳支付，以銀行轉帳作為確認收訖。
- 如非澳門大西洋銀行或中國銀行澳門分行帳戶，其他銀行所需收取之費用將在轉帳金額內扣除。
- “不動帳戶”(通常為六個月或以上無任何交易者)無法接收轉帳，請確保提供之帳戶為非“不動帳戶”，有關事宜可向銀行查詢。
- 在本表格內所收集的個人資料只用作建立支付資料庫及辦理銀行轉帳的用途，以及有效地通知申請人有關支付情況(如：過帳通知、查詢漏報之資料等)。
- 如有其他補充資料，請註明: _____

- Applicant should submit the authorization form together with a copy of the main page of the bankbook in which the information of account number and the name of bank account holder should be included. If the applicant cannot provide it, MPU will process the payment according to the information provided, furthermore, the applicant should be responsible for any problem, loss or charge caused by any incorrect or insufficient information provided.
- The above transfer payment is regarded valid once bank transfer is done.
- If the applicant's bank is not BNU nor BOC, all miscellaneous bank-handling charges incurred will be deducted from the amount transferred.
- “Dormant accounts” (usually without any transactions for six months or more) cannot receive bank transfers. Please ensure that the account provided is a “non-dormant account”, you may consult the bank concerned.
- Personal data collected in this form will only be used for the establishment of payment database and for making bank transfer's purposes so as to disseminate information of payment status to the applicant effectively (such as: notification of bank transfer done, inquiry of information that applicant failed to fill in initially, etc.).
- Please state additional information if necessary: _____

日期

Date: _____

簽署

Signature: _____